COUNTY OF SAN DIEGO

NEWS RELEASE

FOR IMMEDIATE RELEASE

August 12, 2004
Contact: Ellen Zyroff
(858) 694-2484

ONLINE INFORMATION CLASSES, RANCHO SAN DIEGO LIBRARY, SEPTEMBER AND OCTOBER
Library Addresses Community's Information and Computing Interests

The Rancho San Diego Branch of the San Diego County Library, 11555 Via Rancho San Diego, announces its September and October 9:00 a.m. classes on computerized information sources:

All classes use Dell personal computers. Please call (619) 660-5370 to register or to obtain more information or sign up at the Information Desk. Space may be limited, so early registration is recommended.   Those who are not comfortable using a mouse are requested to begin by taking "Using the Mouse and Keyboard," a class which can be taken on either Tuesday, September 7 or Tuesday, October 12.

Tuesday, September 7, 9:00-10:00 a.m.	Using the Mouse and Keyboard: This class for beginners will help you become comfortable with the basic mouse and keyboard skills needed for using a computer.
Thursday, September 23, 9:00-10:00 a.m.	Introduction to Windows: Instruction on the basics about using Windows to work with computer programs and documents. Please bring a computer disk.
Tuesday, September 28, 9:00-10:00 a.m.	Using the Library Catalog: Instruction on how to search the new library catalog, reserve and renew books, and manage one's library customer account. Please bring your library card with you.
Thursday, September 30 and Thursday, October 7, 9:00 - 10:00 a.m.	Introduction to Word: Instruction on word processing in this two-part class. Please bring a computer disk.
Tuesday, October 12, 9:00 - 10:00 a.m. (Repeat of September 7 class.)	Using the Mouse and Keyboard: This class for beginners will help library users become comfortable with the basic mouse and keyboard skills needed for using a computer.

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SAN DIEGO COUNTY LIBRARY
5555 OVERLAND AVENUE, BUILDING 15 • SAN DIEGO, CA 92123-1296

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Tuesday, October 19 and Tuesday, October 26, 9:00 - 10:00 a.m. (two part class)

Introduction to the World Wide Web for Beginners: Two-part class. Instruction in how to use a Web browser and how to search the Web using search engines and Web directories.

For more information, phone the contact at (619) 660-5370.

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